Extending Commitment Control Dates

When a project terminates, the department needs to make sure that salary distributions are updated on a timely basis and any outstanding subcontract invoices, as well as any other outstanding invoices for goods and services, are received. If additional time is needed, the department can contact the Grant Administrator or the SFR Accountant with a justification for why allowable and allocable expense transactions still need to hit the project and the expected date by which they will be resolved. SFR/SPA will then extend the Commitment Control date to allow these transactions to post. NOTE: Extending the Commitment Control date is not extending the end date of the award and new expenses may not be incurred after the award end date. This extension is used to ensure that all appropriate encumbrances and commitments can be cleared and applicable expenses posted. Extending Commitment Control more than 90 days after the award end date will typically cause financial reporting to be late. It can also result in audit risk for the University on federally funded projects because of delinquent liquidation of obligations. Such extensions, therefore, should be rare and based on unusual circumstances.

Commitment Control—Do the following steps for primary and for each contract line related projects, where applicable
Commitment Control > Define Control Budgets > Budget Definitions, ledger group KK_Parent, search, click on control chartfield hyperlink, click find, type project #, click on Correct History button, change end date to the expected date provided by the academic department.

Commitment Control > Define Control Budgets > Budget Definitions, ledger group KK_Child, search, click on control chartfield hyperlink, click find, type project #, click on Correct History button, change end date to the expected date provided by the academic department.