

Nonsponsored Budget Exclusion/Combo Code Deactivation Request

Name		Date	
Internet ID		Phone	
DeptID & Description		RRC	

Exclusion of a nonsponsored expense budget at the Fund-DeptID-Program-FinEmplID-Chartfield1(CF1)-Chartfield2(CF2) level will close the chartstring for all expense and transfer out transactions and will deactivate all combo codes. Exclusion is for a fiscal year.

Expenses against cost share chartstrings closed using this process will not pass nonsponsored budget check, but cost share combo codes will not be made inactive. Follow procedures for sponsored projects to deactivate combo codes for cost share chartstrings.

Justification:

Please describe why budget exclusion/combo code deactivation is necessary:

Fund	DeptID	Program	FinEmplID	CF1	CF2

RRC Manager Approval (Required):

Signature		Internet ID	
Title		Date	

E-mail completed form to finsys@umn.edu.
 Subject Line: Budget Exclusion for [DeptID]